



Volunteer Instructions & Guidelines

You make it happen! Without the support and generosity of volunteers, we would not be able to produce the 2017 Uptown Art Fair. Thank you for your dedication and hard work and for making this year's event a success!

Handgun Policy: The Uptown Art Fair prohibits the carrying of weapons while working, volunteering for, or participating in the event. Guests, if appropriately licensed in the State of Minnesota, are permitted to carry concealed weapons. Anyone observed with a weapon should be reported to the Volunteer Headquarters so Event Staff can dispatch appropriate personnel.

Alcohol Policy: Volunteers are not permitted to drink alcohol or be under the influence of alcohol or a controlled substance while participating in the Uptown Art Fair. If you choose to consume alcohol after your shift is over, please remove your volunteer t-shirt. Guests must be 21 years of age or older and present a valid Driver's License or a state issued ID card. A maximum of two alcoholic beverages may be sold to one guest at one time. Alcohol cannot be sold to an intoxicated person. Report any obviously intoxicated person to Event Staff or security. As an individual serving alcohol, you are responsible for your actions. Violating the law is a criminal offense and you can be arrested and cited for violation of any policy and/or law.

Outside Organization Policy: During your time as an art fair volunteer, you are representing the Uptown Association. Therefore, during shifts, volunteers are not allowed to distribute literature or wear buttons/pins/hats or other materials that promote other organizations, groups or political candidates.

Weather Policy: The Uptown Art Fair is a rain-or-shine event. However, in the event of severe and/or inclement weather, announcements will be issued by Event Staff, and relayed to volunteers and patrons. If severe weather is approaching, you will be directed to a secure location.

Emergency Policy: The Uptown Art Fair has several members of the volunteer event management team who constantly roam the site. These individuals carry radios and cellular phones in case of emergencies. In the event of a serious incident, contact any Event Staff member or any person with a communications radio. DO NOT attempt to administer first aid unless you are properly trained. For minor first aid incidents, direct patrons (or yourself) to the Park Nicollet First Aid Tent.

Additional Rules: All volunteers must adhere to the weapons and alcohol policies. The Uptown Association is not responsible for lost or stolen articles. Volunteers need to wait until relieved before leaving a work station. DO NOT leave product or cash boxes unattended.

Photography Release: I, the undersigned, grant the Uptown Association and their assigned photographer's permission to take photographs of me during the Uptown Art Fair. I also give the Uptown Association permission to put the finished photographs to any legitimate uses the Uptown Association may deem proper. Furthermore, I relinquish and give to the Uptown Association all rights, title and interest I may have in the finished pictures, digital files and reproductions, and I grant the Uptown Association the right to give, sell, transfer and exhibit the images, original files, or copies and facsimiles thereof, to any responsible individual, educational unit, business firm, publication, electronic world wide web publication, or to any of their assignees. I have read this authorization release and agreement prior to being photographed and I am fully familiar with the contents thereof. This release shall be binding upon me and my heirs, legal representatives, and assigns.

For and in consideration of my engagement as a volunteer for the Uptown Art Fair I hereby release, discharge and agree to hold harmless the Uptown Association, corporation or corporations, acting under the Uptown Association permission or authority, or any person, persons, corporation or corporations for whom the Uptown Association might be from and against any liability as a result of any physical impairment or loss during my Contractual Agreement. I understand that the Uptown Association assumes no responsibility for any medical expenses or other loss during or after the term of this free-lance volunteer assignment. I further understand that since I am a volunteer, I have my own insurance and will not make a Workers Compensation claim. My role with the Uptown Association is completely voluntary at all times, and I realize I have the right to refuse any posed project at any time.

By signing this document I certify that: 1) I have read and understand the requirements of my volunteer position.
2) I agree to adhere to the above policies.

PRINT LAST name, FIRST name

Signature

Parent/Guardian (if under 18) PRINT LAST name, FIRST name

Signature

PLEASE PRINT ↓

Address

City/State/Zip

Volunteer Position

Organization Name (if you volunteered as part of a group)

E-mail Address or Phone Number

Date